## **IDENTIFICATION REQUIREMENTS**

To be issued a Colorado Driver's License or Identification Card, you must prove the following elements: your full legal name, identity, age and lawful presence in the United States. The chart below shows the documents that you may use to prove each of these elements. In some cases, a single document may prove all four elements. However, it may be necessary for some applicants to provide multiple documents in order to prove all the required elements. All documents presented must be certified originals or certified amended originals or true copies certified by the issuing agency.

If you can not prove each of the required elements with the documents set forth in the chart below, then you may request to go through "Exceptions Processing" in order to prove the required elements with additional/alternative documents.

All applicants will need <u>one</u> document to prove their residential address. A parent's proof of address indicated on license is acceptable for a minor child. See back page for list of acceptable address documents.

Document	Elements				
Stand Alone Documents	Identity	Age	Name <sup>1</sup>	Lawful Presence	
CO license (expired less than 10 yrs, image on file)	X	X	X	X	
CO ID card (expired less than 10 yrs, image on file)	X	X	X	X <sup>2</sup>	
US passport (expired less than 10 yrs)	Х	X	<b>X</b> <sup>3</sup>	Х	
Out of State DL/ID from LP state (expired less than 1 yr)	Х	X	<b>X</b> <sup>3</sup>	X <sup>4</sup>	
Foreign passport w/ photo, US Visa, I-94	Х	Х	X	X8	
Valid Military ID/Common Access Card	Х	X	X3	Х	
Cert. of Naturalization w/ photo less than 20 yrs old	X <sup>5</sup>	X	X	X	
Cert. of Citizenship w/ photo less than 20 yrs old	X	X <sup>6</sup>	X	X	
Valid I-551	Х	X	Х	X	
Valid EAD/Temporary Resident	Х	Х	X	Х	
Refugee/Asylee I-94 w/ photo less than 20 yrs old	Х	X	Х	X8	

**OR** 

You must provide any combination of documents that prove identity, age, name and lawful presence in the United States

Lawful Presence Documents	Identity	Age	Name <sup>1</sup>	Lawful Presence
Social Security card verified by SSOLV				X
U.S. Birth certificate		X	X	X
Cert. of Citizenship from the Department of Interior		X <sub>6</sub>		X
U.S. Adoption Order w/ birth information		Х		X
Asylee/refugee I-94, no photo		Х		X
Name, Age, and Identity Documents				
CO license (expired less than 10 yrs, no image on file)	X	Х	Х	
CO ID card (expired less than 10 yrs, no image on file)	Х	Х	Х	
Out of State DL/ID (expired less than 10 yrs)	Х	Х	X <sub>3</sub>	
BIA ID Card w/ photo less than 20 yrs old	X	X <sup>10</sup>	X	
Military ID/CAC (expired less than 10 yrs)	X	Х	<b>X</b> 3	
VA Card w/ photo	X	X <sup>10</sup>	Х	
Parent/Guardian affidavit if under 21	X <sup>7</sup>			
US school record less than 12 months old		Х		
Colorado Dept. of Corrections or Federal Bureau of Prisons ID card	Xa			

See reverse side for footnotes disclaimer and additional document list for address requirement.

- <sup>1</sup> The applicant's full legal name is the name on the applicant's birth certificate, unless it has been changed by court order, marriage, divorce, or adoption. A marriage certificate, divorce decree, separation decree, or name change order issued by a state or federal court or government may be used to prove a name change. All non-court-ordered name changes will require completion of Form DR 2203, Affidavit of Name Change for a Colorado Driver's License or ID Card.
- <sup>2</sup> Applicants presenting a Colorado ID card with an issue date of 06/01/97 up to 07/01/98 must also present a document establishing lawful presence.
- <sup>3</sup> Applicants who present U.S. passports, out of state driver's licenses and ID cards or Military IDs/Common Access Cards that do not contain the applicant's full name will be required to present an additional document (other than the US school record or CO Dept. of Corrections/Federal Bureau of Prisons ID) that prove the applicant's full legal name.
- <sup>4</sup> **LP =** All states are lawful presence (LP) states including the District of Columbia with the exception of: Hawaii, Illinois, Maryland, Nebraska, New Mexico, Utah, and Washington. If on the face of the license or ID card presented it says that it is an Enhanced driver's license or ID card, then it is to be accepted as a lawful presence document.
- <sup>5</sup> Certificates of Naturalization or Citizenship, with photos over 20 years old, require an additional identity document.
- <sup>6</sup> Only if the Certificates of Citizenship from the Department of Interior shows the applicant's date of birth.
- <sup>7</sup> A parent/guardian providing an affidavit for a minor under 21 must also present an identity document from the list on the front of this form and proof that they are the parent or legal guardian of the minor.
- <sup>8</sup> Customers presenting a valid foreign passport with US visa and I-94 or valid Processed For I-551 stamp may be required to present documentation establishing a Colorado connection. Status F, J, H, and M, require verification of a Colorado connection through the sponsoring entity and original letter, by the Colorado employer, of Colorado employment or verification of education through the valid DS-2019 or I-20AB. Applicants with a B1, B2, WT, WB, CP or NC status are not eligible for a Colorado Driver's License or ID Card.
- <sup>9</sup> An identity document issued by the Colorado Department of Corrections, or the Federal Bureau of Prisons, is acceptable provided the first and last name and date of birth match the first and last name and date of birth on the document presented as proof of lawful presence.
- <sup>10</sup> If there is a date of birth on this document then it may be used to verify age.

Applicant can provide one of the following documents (each must contain your current address):

- Utility bill
- Credit card statement
- Pay stub or earnings statement
- Rent receipt
- Phone bill
- Transcript or report card from an accredited school
- Bank statement

- Mortgage document
- Tax document
- Homeowners/renter's insurance policy
- Vehicle registration
- Other items with their address can be reviewed by Driver's License personnel

Per 1 CCR 204-13, 2.3.3.2, birth certificates must be issued by the United States, including any agency or department thereof, the District of Columbia, any state, county parish or borough, and which has been certified by the issuing agency.

This document is created solely to assist applicants in understanding the identification rules for obtaining a Colorado driver's license or identification card. This document does not supersede, alter or amend the rules promulgated by the Department of Revenue; those rules contain the complete requirements and are available on the Department's web site at http://www.colorado.gov/revenue.